

Yutan Public Library Board Minutes

Monday March 4 2024, at 6:30 PM Location: 410 1st St Yutan, NE

Notice of meeting was posted at the Post Office, City Office, and the library on March 1, 2024 by Director Laurie Van Ackeren

1. Call to Order

a. The meeting was called to order by President Hapke at 6:30 PM. She advised the Open Meeting Act is posted on the west wall. The front door was left unlocked for visitors to enter.

2. Roll Call

Lynn Hapke (2024), Mary Kay Arp (2026), Vicki Wolkins (2025), and Mary Jo Robinson (2025)

Absent: Elizabeth Bullington (2025)

Also present were: Director Laurie Van Ackeren and Librarians Barb Juedes and Betty Bidrowsky

3. Visitors: Mayor Mike Kelly, City Clerk Brandy Bolter, City Administrator Bob Oliva, City Council Members Johanna Peterson and Jon Chittendon, Alicia Archer, Jodi Limbach, Lori Grinvalds, and Justin Barney

Due to a quorum for the City Council Jon Chittendon chose to leave after saying “he thinks we’re doing a great job and he appreciates the library.”

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4. Approval of February Minutes (Minutes were available for inspection)

a. Motion to approve the February minutes was made by Arp, seconded by Hapke Yeas - Wolkins, Arp, Hapke and Robinson Motion carried 4-0

5. Reports

a. Director’s Report submitted verbally and in writing

1. Five people attended adult game night.
2. Youth Grant for Excellence will pay \$517 and Library Foundation will pay \$129 for Story Time bags.
3. Library Improvement Grant will pay \$2000 and the Library Foundation will pay \$667 for a new 3 D printer
4. February Stats
5. February financials were unavailable.

6. Discussion:

- a. Laurie reported the tag for the fire extinguisher has been replaced.
- b. Laurie said that Brandy has supplied her a list of the new residents so she can send Welcome to Yutan letters explaining the library hours and programs
- c. The library has received four new applications for employment.
- d. Brandy advised she has not heard back from the attorney reference a building contract.
- e. Mayor Kelly visited the library to inform Librarian Ackerman of her status as Permanent Part Time and the loss of her benefits. We discussed the number of her hours worked, vacation, PTO hours and what is considered full time to receive benefits. The library board will hold a special meeting Thursday March 7 at 6:30 to approve changing Laurie to full time status and then take it to the City Council at the next meeting. Board may have to amend the budget to cover hours so we don't go over.
- f. Mayor Kelly had received Elizabeth Bullington's resignation effective immediately.
- g. Johanna Peterson suggested that to take advantage of a 50% discount from Oriental Trading a quote would have to be submitted to the City to approve the expenditure so they would pay the invoice when received.

7. Action Items:

- a. Approval of the By Laws motioned by Arp, seconded by Hapke, Yeas - Wolkins, Robinson, Arp and Hapke Motion carried 4-0
- b. Approval of Camera Policy motioned by Hapke, seconded by Wolkins, Yeas – Arp, Robinson, Hapke, & Wolkins Motion carried 4 - 0

8. Adjournment

- a. Motion to Adjourn at 8:01 PM by Arp, Seconded by Wolkins Yeas – Arp, Wolkins Hapke and Robinson Motion carried 4-0

Special meeting to be held March 7, 2024 at 6:30 PM

The next regular Library Board Meeting will be Monday, April 1, 2024 at 6:30 PM

**Respectfully submitted
Mary Jo Robinson, Secretary**

